

## Step 6 Viewing a list of your Updating activities

From your Personal Contacts Details screen, you can also check to see a listing of Updating activities associated with your Membership record

Check your Updating activities by clicking the 'Updating' hyperlink (middle screen).



The screenshot shows the Gymnastics Online website interface. At the top, there is a navigation bar with links for Home, Directory, Events, Orders, and Communities. Below this, a welcome message reads: "Welcome to Gymnastics Online - The National Database for the sport of Gymnastics". A sidebar on the left contains links for Profile, Home, and About Gymnastics Australia. The main content area displays a message: "You have now accessed your personal records contained within the National database. Here you will be able to view and edit your personal [contact details held within the database](#), that Gymnastics Australia and your State Association currently holds. To access please click on your name located to the left. You can also view a list of your [accreditations](#) as well as your [Updating history](#) and [Orders](#)." The word "Updating" is circled in green. Below this, there is a notice about membership renewal and a link to "webmaster | information".

This will display your Activity List. Please check this list to ensure that it is correct.

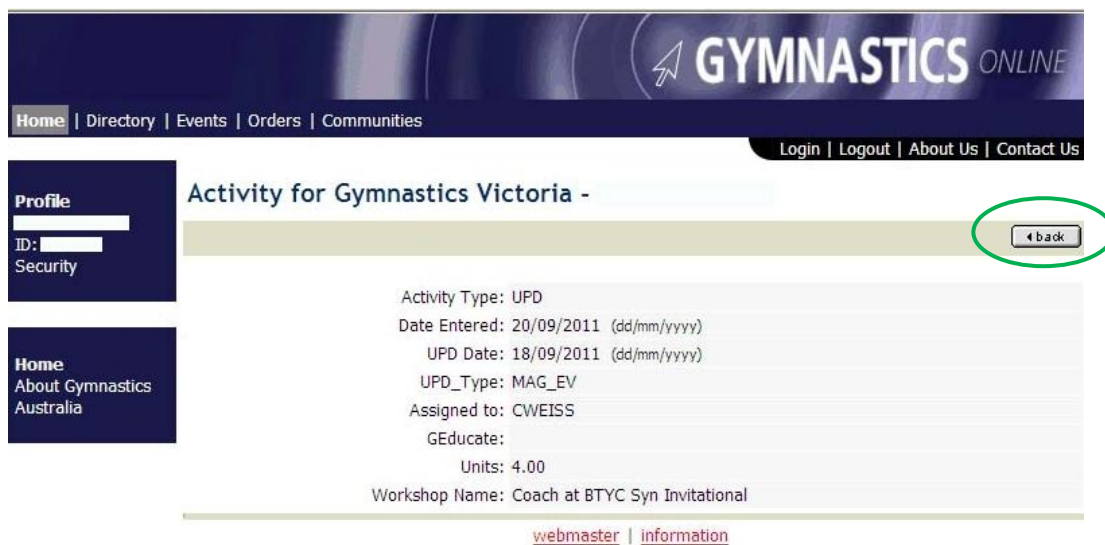


The screenshot shows a table titled "Activity List" with the following columns: Type, Description, and Date Entered. The "Type" column contains the value "UPD" for each row, which is circled in green. The "Description" column lists various activities, and the "Date Entered" column shows the date for each activity.

Type	Description	Date Entered
UPD	Coach at BTYC Syn Invitational	20/09/2011
UPD	Coach at BRC Invitational L1-3	15/09/2011
UPD	Coach at BTYC Invitational S4-10	13/09/2011
UPD	Coach at Bugs Invite	01/07/2011
UPD	G-Educate Development	15/04/2011
UPD	Speaker at Level 1 MG coaching course - VIC11C011	10/04/2011
UPD	Club Forum	18/01/2011
UPD	LB32A - Intro To Twisting and Double Somersaults	13/01/2011
UPD	MIG Certification	04/11/2010
UPD	MG levels 4-6 BTYC skills seminar	28/10/2010
UPD	Coach at BTYC Invite	22/10/2010
UPD	Event Staff	04/10/2010
UPD	Event Staff	02/10/2010

**Please Note:** *If you feel updating is missing or details contained in this list are incorrect, please contact your State Association. Only State Membership staff can edit/update missing or incorrect updating details.*

By clicking on the 'UPD' hyperlink, you will be provided with more information relating to each updating activity, including the full name of the updating workshop/activity, the points allocated and the date it was undertaken.



The screenshot shows the 'Gymnastics ONLINE' website header with navigation links: Home | Directory | Events | Orders | Communities | Login | Logout | About Us | Contact Us. The main content area is titled 'Activity for Gymnastics Victoria -'. On the left, there is a 'Profile' section with 'ID: [redacted]' and 'Security', and a 'Home' section with 'About Gymnastics Australia'. The activity details are as follows:

Activity Type:	UPD
Date Entered:	20/09/2011 (dd/mm/yyyy)
UPD Date:	18/09/2011 (dd/mm/yyyy)
UPD_Type:	MAG_EV
Assigned to:	CWEISS
GEducate:	
Units:	4.00
Workshop Name:	Coach at BTYC Syn Invitational

At the bottom of the activity details, there are links for [webmaster](#) and [information](#). A 'back' button is circled in green in the top right corner of the activity details area.

When finished viewing accreditation details please click the 'back' button to return to return your main screen.